



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Duzce University	TR DUZCE01	Mehmet Mert KALECİ, International Relations Office Konuralp Yerleşkesi 81620 Düzce Phone: 00903805421205, e-mail: erasmus@duzce.edu.tr	http://disiliskiler.duzce.edu.tr/en/
POLITECHNIKA GDAŃSKA (Gdansk University of Technology) Narutowicza 11/12, 80-233 Gdańsk, Poland	PL GDANSK02	Institutional Coordinator Maria Doerffer , mdoerffer@pg.gda.pl international@pg.gda.pl tel:+48 58 347 12 89 Fax: +48 58 347 11 70	http://pg.edu.pl/ http://pg.edu.pl/international/home <u>1</u>

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Total number of months of the study periods or average duration
TR DUZCE01	PL GDANSK02	442 531	Chemistry	1 st , 2 nd , 3 rd	2x6 months	12
PL GDANSK02	TR DUZCE01	442 531	Chemistry	1 st , 2 nd , 3 rd	2x6 months	12
TR DUZCE01	PL GDANSK02	521 0715	Mechanical Engineering	1 st , 2 nd , 3 rd	2x6 months	12
PL GDANSK02	TR DUZCE01	521 0715	Mechanical Engineering	1 st , 2 nd , 3 rd	2x6 months	12
TR DUZCE01	PL GDANSK02	543 0722	Materials Science	1 st , 2 nd , 3 rd	2x6 months	12
PL GDANSK02	TR DUZCE01	543 0722	Materials Science	1 st , 2 nd , 3 rd	2x6 months	12

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR DUZCE01	PL GDANSK02	442	Chemistry	2x7days	2x7days
PL GDANSK02	TR DUZCE01	442	Chemistry	2x7days	2x7days
TR DUZCE01	PL GDANSK02	521	Mechanical Engineering	2x7days	2x7days
PL GDANSK02	TR DUZCE01	521	Mechanical Engineering	2x7days	2x7days
TR DUZCE01	PL GDANSK02	543	Materials Science	2x7days	2x7days
PL GDANSK02	TR DUZCE01	543	Materials Science	2x7days	2x7days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR DUZCE01	442/521/543	TR	EN	B1	B2
PL GDANSK02	442/521/543	PL	EN	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

PL GDANSK02

More information about possibilities to learn Polish language can be found at the following website: http://pg.edu.pl/international/polish-language-courses?p_l_id=14157541&p_v_l_s_g_id=0&

Gdansk University of Technology welcomes students and teachers with disabilities. For all questions please, contact, Rector's representative for persons with disabilities karolina.stasinska@pg.gda.pl , phone: +48 58 347 13 13

There is a variety of events and programmes for incoming students organized by Gdansk University of Technology <http://gdansk.esn.pl/content/esn-eventsdata>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR DUZCE01	1 st July	1 st December
PL GDANSK02	June 30 th	December 15 th

2. The receiving institution will send its decision **within 8 weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The agreement will become operative on the date of signature of both universities and shall remain in force for a period of **7 years**. In case of the termination, a notice of at least one academic year should be sent to the partner university. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

Information

1. Grading systems of the institutions

Duzce University TR DUZCE01

Percentage	ECTS Grades	Grade Points	Definition
90-100	A	4.00-3.50	Excellent
80-89	B	3.49-3.00	VeryGood
60-79	C	2.99-2.50	Good
55-59	D	2.49-2.25	Satisfactory
50-54	E	2.24-2.00	Sufficient
40-49	Fx	1.99-1.50	Fail
39-0	F	0	Serious Fail

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http://ects.pg.gda.pl/index.php?PHPSESSID=sni8vjhdl8978052gdhvlgetdiu6uoit&d=3&s=118&w=&k=&p=&p2=&pid=&siatka_strumien_id=-2&siatka_specjalnosc_id=-2&siatka_profil_dyp_id=-2&l=en&snr=1

- A (5.5) excellent/celujący
- (5.0)very good/bardzo dobry
- B (4.5) more than good/dobry plus
- C (4.0) good/dobry
- D (3.5) quite good/dostateczny plus
- E (3.0) satisfactory/dostateczny
- F (2.0) insufficient/niedostateczny

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR DUZCE01	erasmus@duzce.edu.tr	http://www.mfa.gov.tr/visa-information-for-foreigners.en.mfa
PL GDANSK02	mdoerffer@pg.gda.pl tel:+48 58 347 12 89	http://pg.edu.pl/international/legal-stay?pl_id=14157605&p_v_l_s_g_id=0&

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR DUZCE01	erasmus@duzce.edu.tr	http://www.mfa.gov.tr/visa-information-for-foreigners.en.mfa
PL GDANSK02	mdoerffer@pg.gda.pl tel:+48 58 347 12 89	http://pg.edu.pl/international/medical-care?p id=14157614&p v s g id=0&


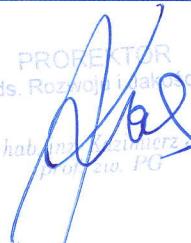
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR DUZCE01	erasmus@duzce.edu.tr	http://disiliskiler.duzce.edu.tr/en/
PL GDANSK02	mdoerffer@pg.gda.pl tel:+48 58 347 12 89	http://pg.edu.pl/international/accommodation?p id=14157597&p v s g id=0&

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
TR DUZCE01	Mehmet Mert KALECİ International Relations Office Institutional Coordinator	12.03.2014	
PL GDANSK02	Prof. Kazimierz JAKUBIK Vice-rector for Quality & Development	2014 03. 14	 PROREKTOR ds. Rozwoju i Jakości prof. dr hab. inż. Kazimierz Jakubiak prof. eto. PG

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 80-233 GDAŃSK, POLAND
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⁶ Scanned signatures are accepted